

Accredited CME/CPD Activities	Points Scored	Remarks
PASSIVE Participation		
<p>1. Formal College Approved Activity (FCAA)</p> <p>(no prior application required for activities organized by (1) recognized A&E Training Centers (2) Hong Kong College of Emergency Medicine, (3) Hong Kong Society of Emergency Medicine & Surgery, (4) Hospital Authority COC(A&E); activities organized by other organizers must be prior approved otherwise)</p>	<p>1 point per 1 hour.</p> <p>6 points per one whole day.</p> <p>12 points for program lasting ≥ 2 days.</p> <p>Attendance certificate or equivalent (e.g. attendance record submitted by activity organizers) required.</p>	<p>Full or partial accreditation depends on degree of relevance of activity to the specialty of Emergency Medicine.</p> <p>No single FCAA can earn more than 24 points (12passive + 12non-passive participation).</p> <p>No more than 75CME/CPD points can be accepted from Passive Participation in one CME/CPD cycle.</p>
PASSIVE/NON-PASSIVE Participation		
<p>2. Chairing, teaching or presenting in FCAA</p> <p><no prior application required></p>	<p>2 points to Chairman of FCAA.</p> <p>3 points to presentation in FCAA with no data collection or analysis required.</p> <p>6 points to presentation in FCAA with data collection and/or analysis required.</p> <p>3 points to accredited poster presentation.</p> <p>3 points per hour to trainer / teacher in pre-approved formal, non- bedside didactic postgraduate course or hands-on clinical course.</p> <p>1 point to presentation of not less than 30 minutes in intra-departmental activity.</p>	<p>No point is awarded to Chairman of intra-departmental activity.</p> <p>Maximum 12 points in one single course; maximum 24 points for training/teaching more than one same class/course within one CME/CPD year.</p>

<p>3. Self-study (prior provisional approval required, unless application as submitted from the activity organizers already approved)</p>	<p>1 point per one hour web-based program / article / video / tape with EM relevance.</p> <p>Submission of a summary of not less than 100 words after self-study for the journal article/video/tape required.</p> <p>Submission of the copy of the whole journal article (regardless of whether freely available or not) / video / tape (or their source if freely available) required at the time of summary submission.</p>	<p>Maximum 30 points can be accredited to this category in one CME/CPD cycle.</p> <p>For web-based program activities, evidence required to show that self- study has been carried out diligently, e.g. certificate of successful completion as submitted by the individual Fellow, or record of successful completion of the activity submitted from the organizers to the College.</p> <p><Currently, some web-based or on-line self-study programs have been accredited in certain organizations e.g. HK Medical Journal CME paper, HKAM CME on-line, HAHO Infectious Disease Control Training Centre></p>
<p>4. Publications <no application required></p>	<p>10 points to first author.</p> <p>5 points to other authors.</p> <p>Submission of the copy of the published journal article required. (regardless of whether freely available or not) during CME claims.</p>	<p>QA/Audit/Research project which has already been awarded CME/CPD Points in those categories cannot earn further CME/CPD points from Publication, and vice versa.</p> <p>Maximum 30 points can be accredited to this category in one CME/CPD cycle.</p>

<p>5. Research (all the 3 pre-requisite must be satisfied for CMECPD claims)</p> <p><no prior application required></p>	<p>(1) Researches must be related to medical practices.</p> <p>(2) Presentation (oral or poster) of the research findings has been made in an academic meeting.</p> <p>(3) Submission of a summary of not less than 100 words for the completed research project required.</p> <p>3 points to principal investigator for each completed research project.</p> <p>1 points to other co-investigators. (maximum 3 co-investigators)</p>	<p>One summary submission only for all investigators. (for ease of record, to avoid double-entry)</p> <p>College Education Committee reserves the right to call for a full report of the 'Research' for overall assessment and the final CMECPD scores may be determined at the discretion of the Education Committee.</p> <p><If research is <u>published</u> instead, 10 points to First author & 5 points to other authors; so researchers are encouraged to earn CME/CPD points through publications></p>
<p>6. Development of New Technologies or Services</p> <p><no prior application required></p>	<p>Submission of a summary of not less than 100 words for the new technology / service required after implementation.</p> <p>5 points to principal organizer for each item of new technology / service.</p> <p>3 points to other co-organizers. (maximum 3 co-organizers)</p>	<p>College Education Committee reserves the right to call for a full report of the new technology or service implemented for overall assessment and the final CMECPD scores may be determined at the discretion of the Education Committee.</p>
<p>7. Undergraduate and Postgraduate teaching (prior provisional approval required)</p>	<p>Details of the teaching activities are required during prior application for accreditation: date, time, duration, venue and target audience.</p> <p>3 points awarded to each hour of teaching.</p>	<p>College Education Committee reserves the right to call for the teaching materials for overall assessment, and the finalized CMECPD scores granted may be subjected to change accordingly.</p> <p>Maximum of 15 points can be accredited per cycle.</p>

<p>8. Conducting Examinations <no prior application required></p>	<p>Not more than 10 points to participation as examiner in a single College Specialist Examinations.</p>	<p>Different parts of the same specialist examination regarded as one single examination. (e.g. OSCE & VIVA for EEEM May 2007)</p> <p>The chief examiners will be responsible for reporting the CMECPD after each diet.</p> <p>Maximum 30 points can be accredited to this category in one CME/CPD cycle.</p>
<p>9. Quality Assurance and Medical Audits <no prior application required></p>	<p>Submission of a summary of not less than 100 words for the QA/audit activity required after completion.</p> <p>3 points to each participant of QA or audit activity, maximum 4 participants in each QA/audit process.</p>	<p>College Education Committee reserves the right to call for a full report of the 'QA and Medical Audit activity' for overall assessment and the final CMECPD scores may be determined at the discretion of the Education Committee</p> <p>Maximum 30 points can be accredited to this category in one CME/CPD cycle.</p> <p>Examples</p> <ol style="list-style-type: none"> i. Clinical/surgical/service review and audits ii. Structured quality improvement meetings that audit individual or medical practice iii. Clinical governance iv. Peer review of operative practice v. Activities that examine and evaluate the clinical care of patients or individual practice
<p>10. Mortality & Morbidity Meetings <no prior application required></p>	<p>1 point per 1 hour.</p> <p>6 points per one whole day.</p>	

<p>11. Postgraduate Courses (prior provisional approval required)</p>	<p>Postgraduate courses related to medical practice is accepted.</p> <p>1 point per 1 hour.</p> <p>6 points per one whole day.</p> <p>12 points for program lasting ≥ 2 days.</p>	<p>Submission of attendance certificate or equivalent showing successful completion of the course required</p>
<p>12. Development of CME/CPD materials (prior provisional approval required)</p>	<p>2 points to each piece of CME/CPD materials (for any one of the HKAM Colleges) that can generate 1 CME/CPD point.</p>	
<p>13. Activities for improvement of patient care (prior provisional approval required for)</p>	<p>A) For activities accreditable on time basis (no prior application required) e.g. ACLS, ATLS, AHLS or other courses of similar relevancy in emergency medicine.</p> <p>1 point per 1 hour</p> <p>6 points / one whole day</p> <p>12 points / program ≥ 2 days</p> <p>Attendance certificate or record of attendance is required.</p> <p>B) For activities that cannot be accredited on time basis (prior provisional approval required) e.g. AEIS new version development</p> <p>3 points to each activity</p>	<p>College Education Committee reserves the right to call for a full report for this 'Patient Care Improvement Activity' for overall assessment and the finalized CMECPD scores granted may be subjected to change.</p>

	Submission of summary of not less than 100 words for the patient care improvement activity required during CMECPD claims.	
14. Grand Rounds in Training Units <no prior application required >	1 point per 1 hour. 6 points per one whole day.	Attendance certificate or equivalent (e.g. attendance record submitted by activity organizer) required for CMECPD claim.
15. Reviewers of the Hong Kong Medical Journal (HKMJ), Hong Kong Journal of Emergency Medicine (HKJEM) and other Indexed Journals <no prior application required>	1 point to review of each journal article. Proof of number of articles reviewed required, e.g. certificate from Journal Chief Editor.	
16. Hands-on Clinical Attachment Programme (prior provisional approval required)	12 points is given for any accredited rotation.	Continuous period \geq 1 week or regular weekly attachment over 6 months. The normal rotation of duties, or posting changes are not regarded as attachment. College Education Committee reserves the right to call for a full report of the 'Clinical Attachment Programme' with clear learning objectives for overall assessment and the final CMECPD scores may be determined at the discretion of the Education Committee.
17. Other Non-medical Professional Development Activities (prior provisional approval required)	1 point per 1 hour.	Full or partial accreditation dependent on the degree of relevance to patient care in the emergency medicine specialty.

		Attendance certificate or record of attendance required Maximum 5 points can be obtained from activities in this category in one CME cycle.
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For those NON-PASSIVE participation requiring prior application from the CME Subcommittee - prior application should be made at least 2 weeks before starting the academic activities. The activity, if accredited, will be assigned an accreditation number in the format 0001_2008_05 (2008 - year of application; 05 - CMECPD category number as appeared on this scoring table; 0001 - the number in chronological order of ALL the accumulated accredited activities in that CYCLE). This number is to be printed on the CME claim form for easier reference.