Hong Kong College of Emergency Medicine

Research Requirement
Education Committee (EC), HKCEM

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Endorsed by	College Council
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Distribution List	Training Supervisors, Trainers and Trainees

Fulfillment of Research Requirement
Education Committee (EC), HKCEM

- Trainees should complete at least ONE original research project and pass the vetting, preferably before attempting the Exit Examination. EC takes note that sometimes more time is needed to complete a complex project and to get the paper published. Starting from 2021, trainees may sit the Exit Exam before the Fulfillment of College Research Requirement.
  1. A trainee is not eligible to apply for the Fellowship of HKCEM before Fulfillment of College Research Requirement.
  2. After passing the Exit Examination, a 'pre-fellow', who should be a member of the College, has to fulfill the College Research Requirement within 2 years, counting from the day of passing the Exit Exam.
     - A pre-fellow has to maintain his continuous professional development by attending College CME activities to acquire the required training points during this window period.
     - The training points required are 30 per year (Cat A or Cat B), courting from 1 Jan of each year.
  3. EC will closely monitor the research project progress and training point acquisition of a pre-fellow through his training supervisor or delegate as mentor.
  4. Fulfillment of the College Research Requirement after 2 years post Exit Examination is not entertained. Cases with exceptional justifications will be subjected to review and approval by EC. EC may impose remedial actions on the applicants. An applicant may be required to re-sit the Exit Examination as the most serious consequence. The decision of the College shall be final.
- Case report, case series or review articles are NOT accepted

- The project should be written up. The paper must satisfy the following criteria:
  - Trainee as the first author, AND
  - Related to medical science, AND
  - Any one of the followings

    A. Accepted for publication, OR

    B. Accepted for oral presentation in a HKCEM-organized education activity (e.g. SSEM, Research Seminar Presentation) and judged by College appointed adjudicators as of satisfactory standard. Followed by submission of paper for publication.

    A. Accepted for publication

    - The paper should be accepted for publication by a peer-review journal that is indexed in EM Base. Medline, Web of Science or Scopus (e.g. HKJEM, HKMJ)".
    - After the research paper has been accepted for publication, a trainee or pre-fellow can apply for vetting through HKCEM ePortfolio. (https://e-portfolio.hkcem.com)
    - The paper will be vetted by two EC members to make sure it satisfies the above requirements.
    - After vetting, the trainee or pre-fellow who has fulfilled the College research requirement will be notified by an email generated by HKCEM ePortfolio. The fulfillment will be documented in ePortfolio as one criteria of eligibility to apply for Fellowship of the College

B. Accepted for oral presentation

Arrangement for oral presentation in a designated HKCEM-organized education activity:

- Separate application has to be made to the Education Committee, through HKCEM ePortfolio; in addition to the organizer of the Event/Activity
- At least 1 month before the date of the oral presentation
- The full paper should be submitted to the EC through ePortfolio
- Upon receiving the application, EC will arrange a panel of adjudicators to review the paper before the event and then attend the presentation to ensure they are of satisfactory standard. The result will be notified by an email generated by ePortfolio
- After the presentation, the paper should be sent to a peer-review journal indexed in EM Base. Medline, Web of Science or Scopus for publication. The acknowledgement of submission should be sent to EC as the final step for vetting
- After vetting, the trainee or pre-fellow who has fulfilled the College research requirement will be notified by an email generated by HKCEM ePortfolio. The fulfillment will be documented in ePortfolio as one criteria of eligibility to apply for Fellowship of the College