



HONG KONG COLLEGE OF EMERGENCY MEDICINE APPLICATION FOR APPOINTMENT AS A TRAINER

NAME: _____

POSITION: _____ Training Centre: _____

YEAR OF FHKCEM Conferment: _____

YEAR OF FHKAM (Emergency Medicine) Conferment: _____

ACADEMIC QUALIFICATIONS (YEAR OBTAINED):

PROFESSIONAL EXPERIENCE:

SUB-SPECIALTY, ACADEMIC INTEREST:

Please attach a brief CV. You may wish to include your vision and action plan as a College trainer for future Emergency Physicians.

Signature of applicant: _____

**Please note that attendance to 'Train-the-trainer' workshop is mandatory for all applicants*

Declaration and recommendation from training supervisor

1. I have read the application and CV of the applicant and recommend his/her application as a trainer of HKCEM.
2. Is the applicant a full time staff appointed by your training centre? Yes (please sign this form) / No (proceed to Q3)
3. Do you wish to include this applicant in your trainer/trainee ratio calculation*? Yes (proceed to Q4) / No (please sign this form)
4. Please estimate[#] and declare the average full time equivalent % the applicant works for your department: 33% / 50% / 67% (please sign this form)

Signature of Training Supervisor: _____

Name of Training Supervisor: _____

Date:

*Number of training posts is approved by the College and is affected by the number of trainers available in a training centre. In general, trainee to trainer ratio should be no more than 3:1.

[#]Taking 42 hours work in a week as the basis (factoring in the 17 PH/SH), 33% means ≥ 14 hours, 50% means ≥ 21 hours, 67% means ≥ 28 hours. Using 8 hours work per day as example, 3 AM sessions = 12 hours CANNOT be counted as 33%; 2 Full-Day (FD) means 16 hours would be regarded as 33%; 3 FD as 24 hours and therefore 50%; 4 FD as 32 hours and therefore 67%.